

CANADIAN CO-OPERATIVE ASSOCIATION – PASKA PESAT PROJECT

General Introduction:

PESAT is a market-oriented solution to rural Acehese women and men's vulnerability to poverty. It takes an integrated approach that will empower women and men to develop self-reliance and the opportunities for poverty alleviation. The central position of PESAT is that by engaging smallholders in entrepreneurial activity, and addressing the systemic factors that limit opportunities for them in the social and economic environment, they will be able to lift themselves out of poverty. This can be that increase the resilience of communities, increase access to markets, and develop entrepreneurial values in communities that will contribute to livelihood development.

These activities will be combined with addressing environment in which all social and economic activity occurs. The PESAT approach is to work with smallholders to take as much control over the value chain as possible in order to derive profit not only from primary product of processing, marketing, volume purchasing and collective selling.

Currently PESAT is looking for the following position:

FINANCE MANAGER FOR BANDA ACEH OFFICE

Report to : Deputy Finance and Operations

Overall job summary: Responsibility for all management information reporting to group level. This will include monthly management accounts, budget analysis, LT contract accounting, forecasting, financial planning, cash management and driving internal. Ensure the clear of budgetary planning is essential for short and long-term future planning. Analyze the financial implications of any decision before proceeding. In addition, care must be taken to ensure that financial practices are in line with all statutory legislation and regulations.

Job Duties:

- providing and interpreting financial information;
- monitoring and interpreting cash flows and predicting future trends;
- analyzing change and advising accordingly;
- developing financial management mechanisms that minimize financial risk;
- conducting reviews and evaluations for cost-reduction opportunities;
- managing a company's financial accounting, monitoring and reporting systems;
- liaising with auditors to ensure annual monitoring is carried out;

- Developing external relationships with appropriate contacts, e.g. auditors, solicitors, bankers and statutory organisation.
- Producing accurate financial reports to specific deadlines;
- Managing budgets; supervising staff;
- Keeping abreast of changes in financial regulations and legislation.

Essential

- Accountancy qualification bachelor degree accounting.
- Minimum 5 (five) years experience as Finance Manager in non-profit organizations with minimum 3 years in International Organisation. Experienced with worldbank Financial Management system and knowledge of Indonesia government accounting system is advantage.
- Extensive knowledge of computerized accounting systems, standard spreadsheets and database programs, including the ability to operate and tailor programs to particular needs.
- Knowledge of fund accounting, procurement, control and financial management of donor funded projects.
- High level of reliability, objectivity, accountability and honesty.
- Flexibility, problem-solving skills, ability to work under pressure and within changing structures.
- Good communication skills including excellent written and spoken English
- Supervisory skill to lead the team and work as part of a big team
- Ability to plan and think strategically and proactively.
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Interested Candidates are invited to submit application letter along with the CV to: pekerjaan@cca.coop with subject heading "**FINANCE MANAGER**" not later than

March 2, 2012